

ROLE OF THE VICE-CHAIR

The Vice-Chair shall be elected by the Board at its September meeting, to hold office during the pleasure of the Board.

Specific Responsibilities

1. The Vice-Chair shall act on behalf of the Board Chair, in the latter's absence and shall have all the duties and responsibilities of the Board Chair.
2. The Vice-Chair shall assist the Board Chair in ensuring that the Board operates in accordance with its own policies and procedures and in providing leadership and guidance to the Board.
3. Prior to each Board meeting, the Vice-Chair shall confer with the Board Chair and the Superintendent on items to be included on the agenda, the order of these items and become thoroughly familiar with them.
4. The Vice-Chair shall perform all other duties and exercise all such powers as shall be from time to time determined by the Board.
5. The Vice-Chair shall be a signing authority for MECCS if required.

Legal Reference: Section 65, School Act

Adopted: June 2011
Reviewed: December 2014
Amended: December 2014
Due for Review: June 2019