

REQUEST FOR ALTERNATE TRANSPORTATION ARRANGEMENTS

When a parent/guardian desires any unusual/alternate transportation arrangements for a period of 6 days or more, this form is to be completed and forwarded to the Secretary-Treasurer either directly, or through the bus driver or school principal. The Secretary-Treasurer will consult with the bus driver and, if all conditions are considered satisfactory relative to the granting of the request, the Secretary-Treasurer will grant his/her permission and inform the bus driver and principal of the decision.

This form is to be used for any unusual/alternate bus service requests including those noted below:

1. Drop off or pick up at a location other than student's residence (or usual point of pick up or drop off on the same route).
2. Riding a school bus in the morning but not requiring bus transportation in the afternoon or visa versa.

Print name of student(s) affected: _____

In the space below, describe the arrangements desired. Include dates for which the service is required, locations and other details.

Print name(s) of all bus drivers affected by these arrangements:

Dated this _____ day of _____, 20____.

Print Name of Parent/Guardian

Signature of Parent of Guardian

Approved by the Secretary-Treasurer

Date: _____

(Signature of Secretary-Treasurer)